

# Silveridge Pickleball Club Bylaws

## **ARTICLE I: NAME & PURPOSE**

### **NAME:**

Section A: The name of this club shall be the Silveridge Pickleball Club.

### **PURPOSE:**

Section A: To provide a fun, healthy, recreational activity for all residents (owners & renters) and guests.

## **ARTICLE II: MEMBERSHIP & DUES**

### **MEMBERSHIP:**

Section A: Eligibility - All Silveridge residents (owners & renters) or someone staying in the park with a resident are eligible for membership. Eligible persons may play once per season during time reserved for pickleball club functions (See Section D, below) without becoming a member.

Section B: Activation/Termination – To become a member, eligible persons must annually submit a membership form and pay any required dues. Members are encouraged to actively support and participate in club functions and are expected to abide by these bylaws as well as all club rules and guidelines posted at the courts or published on the club’s website. A paid membership is valid until the end of the applicable season (October through April) unless the member voluntarily withdraws, no longer resides in the park or violates the club’s bylaws, rules or guidelines.

Section C: Voting – Active members each have one vote at any annual general or special meetings of the club.

Section D: Guest and Non-member Play – Unless utilizing the once per season exception noted above in Section A guests and non-members may not play pickleball during times reserved for club play which include, but are not limited to: All-Play, round-robins, tournaments, clinics, ball-machine practice, private practice, ladder play, social play and other special events. Anyone playing during a time reserved for club members who is under the age of 18 must be accompanied by a member.

### **DUES:**

Section A: Any change in the annual dues required for membership shall be presented and affirmed by majority vote of all members present at an annual general meeting.

Section B: All club dues are payable to the club Treasurer.

Section C: The President and Treasurer will have signing authority for the Silveridge Pickleball Club's bank account. The bank account will have two signing officers and requires only one position to sign checks or withdrawals from the club's accounts. The President may appoint any executive committee member as a signing authority.

### **ARTICLE III: OFFICERS**

Section A: Officers - The elective officers of the club shall be: President, First Vice-President, Second Vice- President, Secretary, Treasurer and Communications Officer.

Section B: Eligibility - Any active member of the Club who is an owner or renter in Silveridge is eligible for these offices.

Section C: Term -Terms of office shall be two (2) years. Terms coincide with the annual general meeting held the first Saturday of March or the closest available date. The positions of President, 2nd Vice President, Secretary shall be elected for terms beginning in odd years (e.g., 2025, 2027, etc.). The positions of 1st Vice President, Treasurer, Communications Officer shall be elected for terms in even years (e.g., 2026, 2028, etc.). May serve additional terms if elected by the membership.

Section D: Election – The officers shall be elected at the annual general meeting by a majority of members present.

Section E: Vacancy – Vacancies in any office may be filled by the President but then ratified by a majority of the members at the next scheduled annual general meeting.

### **ARTICLE IV: DUTIES OF OFFICERS**

#### **President:**

Shall assume club leadership, preside at all meetings, appoint chairs of committees subject to the approval of the executive committee, call special meetings as needed, and generally be a spokesperson for the Club. He/she shall be responsible for coordination with Silveridge officials and other clubs as needed.

#### **First Vice-President:**

Shall assume the duties of the President in his/her absence and generally assist the club in all functions as necessary.

#### **Second Vice-President:**

Shall assume the duties of the President in the absence of both the President and First Vice-President and generally assist the Club in all functions as necessary.

**Secretary:**

Shall determine if a quorum exists for meetings, take minutes of Club meetings, maintain custody of Club records (bylaws, policies, rules, etc.) and generally assist the Club in all functions as necessary.

**Treasurer:**

Shall collect dues, deposit club money, pay club bills, reconcile the club bank account, manage membership data, provide an oral financial report for each Executive Committee meeting and a written financial report for the annual general meeting and generally assist the Club in all functions as necessary.

**Communication Officer:**

Shall administer the Silveridge Pickleball Club website and email account. He/she maintains any software for organizing club play and assists members with such software. The position will communicate to the Club members using different forms of media outlets and communication methods, as required. He/she provides welcome email to new members and generally assist the Club in all functions as necessary.

**ARTICLE V: MEETINGS**

Section A: There will be a minimum of one (1) general meeting per year.

Section B: Special meetings may be called by the President or upon request of at least three (3) members. Such meetings shall have at least three (3) days' notice given to members regarding time, place and agenda.

Section C: A general meeting shall be held annually on the first Saturday of March or the closest available date, for the purpose of electing officers, approving any proposed change in dues, reviewing the season at hand, and planning for the future.

Section D: A quorum, for the purpose of the annual general meeting, shall consist of at least two (2) officers and 10% of the club membership.

## **ARTICLE VI: NOTICES**

Section A: Twenty-One (21) days prior to the meeting, the Executive Committee shall give notice of the date, time, and place of the annual general meeting. The notice shall also identify the officers who are leaving and the names of candidates, if any, the Executive Committee nominates to fill each office. Any club member interested in running for a position must notify an executive committee member, in writing, no less than ten (10) days prior to the annual general meeting.

Section B: All notices required by these bylaws can be accomplished by email to active members and/or by posting near the pickleball courts.

## **ARTICLE VII: EXECUTIVE COMMITTEE**

Section A: Management - the management of the club shall be vested in an executive committee responsible to the entire membership to uphold these bylaws.

Section B: Responsibilities - The executive committee shall be responsible for:

- i. Ensuring the club is financially solvent.
- ii. Proposing changes in annual dues to the membership.
- iii. Issuing Guidelines & Rules for the club's activities when there are concerns or other requirements not covered in these bylaws or current guidelines and rules.
- iv. Propose to Silveridge management or use club funds to maintain and upgrade the club's facilities.
- v. Appointing special committees as needed.
- vi. Presenting a nomination for each officer vacancy or reelection to the membership at least twenty-one (21) days prior to the general annual meeting.
- vii. Overall management of the day-to-day activities of the club.

Section C: Membership – This executive committee shall consist of the officers as listed in Article III.

Section D: Meetings – The executive committee shall meet monthly during the club season (October through April) and as needed during the off season.

## **ARTICLE VIII: FISCAL YEAR / CLUB ASSETS:**

Section A: Fiscal Year - The fiscal year of the Club shall start on the 1<sup>st</sup> day of October and end the 30<sup>th</sup> day of September.

Section B: Club Assets - All property purchased by or paid for by the Silveridge Pickleball Club shall remain the property of the club.

Section C: Financial Review – The President, Treasurer and a club member who is not an executive committee member will conduct a review of the financial records of the club on or before February 1<sup>st</sup> of each year.

Section D: Dissolution - Upon dissolution of the Silveridge Pickleball Club all property and financial assets owned by the club shall be distributed by the executive committee to other Silveridge clubs.

### **ARTICLE IX: AMENDMENTS**

Section A: Amendments – these bylaws may be amended by two-thirds majority vote of the members in attendance at the annual general meeting.

The above Bylaws were adopted by two-thirds of the members in attendance at the annual general meeting on March 2, 2024.

Secretary: \_\_\_\_\_  
Julie Nosko

Updated: April 3, 2019  
Updated: March 7, 2020  
Updated: March 2, 2024  
Updated: March 1, 2025